



2009 Application for Graduation

Personal Details

Surname	Legal first names
Date of birth	Preferred name
Team/Agency	Address
Email	City
Mobile Phone	Day Phone

Graduation Dinner

We have limited spaces available for a graduation dinner at Bangkok Thai, 89 Fitzherbert Avenue. 6pm, 17th October 2009. Tickets are only \$25 per person which includes entrée, soup, main and one soft drink or juice from one of Palmerston North's best Thai Restaurants. For this year's Graduation Dinner, please pay the restaurant direct on the day.

- Yes, I wish attend the Graduation Dinner.
 - Please specify number of reservations _____
 - Special dietary requirements: _____
- No, I do not wish to attend the Graduation Dinner.

Graduation Pin

Graduates of the Tai Poutini Polytechnic Certificates in Emergency Management are eligible to purchase a graduation pin. These pins have the surname and initial of the graduate and year of graduation engraved on their reverse.

- Yes, I wish to order a graduation pin. \$25 per pin.
 - Level 2 Certificate (Bronze colour)
 - Level 4 Certificate (Silver colour)
- No, I do not wish to order a graduation pin.



Payment

Please make cheques or company purchase order made out to TAI POUTINI POLYTECHNIC (cheques crossed not negotiable).

	Quantity	Unit \$	Total
Graduation Pins		25	

Qualification Type

I am applying to graduate with the following qualification(s).

- TPP Certificate in Emergency Management Level 2
- TPP Certificate in Emergency Management Level 4

Graduation Attendance

- I wish to attend the Graduation Ceremony in **Palmerston North, 2pm, Saturday 17th October 2009.**
 - I request the following number of tickets: 1 2 3 4 5 6 (please circle)
- I am unable to attend and wish for my qualification to be mailed out after the graduation date.

Please complete and return to EMANZ, PO Box 20002, Summer Hill, Palmerston North 4448 by 1 September 2009

Level 4 Entry

Level 4 students, please confirm entry requirements by attaching the following:

- LGITO Certificate in Emergency Preparedness **AND** one of the following:
 - National Certificate in Fire & Rescue Services (any strand)
 - National Certificate in Ambulance (Patient Care & Transport)
 - Royal NZ Police College Certificate in Policing
 - TPP Certificate in Search & Rescue

Special Admission

Level 4 students who have been given special admission by the programme manager, please attach a copy of the letter.

- Special admission letter of approval by TPP - attached

Qualification Check

Level 2 Compulsory Section

Title	Level	Credit	Standard	Chosen	Achieved
Introduction to CIMS	2	4/2*	17279	✓	
Introduction to CDEM	2	2	7334	✓	
Personal Readiness	2	3	528	✓	
Health & Safety	1	1/3*	497	✓	
Stress Management	2	2	12355	✓	
Operate two way radio	2	1	4573	✓	
CDEM Incident Reporting	1	2/3*	3490	✓	

Level 4 Compulsory Section

Title	Level	Credit	Standard/s	Chosen	Achieved
Knowledge of CDEM Controller	2	2	7335	✓	
Conduct operational briefings	4	3	23690	✓	
Leadership	4	8	23698	✓	
Participate in a group/team	2	3	9677	✓	
Present information orally to an audience	5	4	9692	✓	
Collaborate within a group/team	4	4	11101	✓	
Apply CIMS	4	6/4**	17280 or 22445**	✓	

Elective Conditions

Level 2 Certificate: You will need to gain a total of 45 credits, including the compulsory section, 40 of which will need to be at level 2 or above. All elective standards MUST have been achieved through Tai Poutini Polytechnic. ***Note: if you have been awarded the new versions of the highlighted unit standards you may need to gain more credits (particularly at level 2) from the elective list.**

Level 4 Certificate: You will need to gain a total of 60 credits, including the compulsory section, 40 of which will need to be at level 4 or above. All elective standards MUST have been achieved through Tai Poutini Polytechnic. ****Note: if you have been awarded unit standard 22445 and not 17280, you must achieve 35 credits from the list below that have not already been achieved. 20 credits must be at level 4 or above.**

Elective List

Title	Level	Credit	Standard/s	Chosen	Achieved
Work with helicopters	3	3	423		
Cross rivers	2/3*	2	427		
Navigate in good visibility on land	2	3	431		
Be interviewed in a formal situation	2	2	1294		
Communicate with people from other cultures	2	2/3*	1304		
Present and defend an argument orally	4	4	1311		
Perform gas tests for chemical and energy plant	4	5	3058		
Demonstrate knowledge of personal safety at fire and emergency incidents	2	4	3283		
Apply control in driving a light motor vehicle	2	2	3469		
Fill in a form	1	4/2*	3483		
Workplace Assessor	4	6/5*	4098		
Describe ethical responsibility towards consumers in a health care context	3	5	6127		
Deliver learning presentations to adult learners	4	8	7096		
Deliver on-job training to adults	4	8	7108		
Demonstrate an introductory knowledge of training agreements	2	1	7128		
Demonstrate knowledge of the Civil Defence rescue function	2	2	7317		
Rescue casualties using Civil Defence rescue techniques	3	6	7318		
Manage casualty sorting area in a Civil Defence environment	4	3	7319		
Prepare a CDEM plan	6	10	7320		
Process information during an emergency	3	4	7321		
Produce a standard operating procedure for CDEM	5	4	7322		
Prepare contingency plan for specific CDEM threat	5	5	7323		
Prepare CDEM reduction strategies	5	5	7324		
Declare, extend, and terminate a State of Emergency	5	3	7326		
Coordinate a Civil Defence emergency response for a community	4	5	7327		
Act as a Controller in a CD emergency	6	8	7328		
Manage a central government response to a CD emergency	6	6	7329		
Supervise a welfare centre during CD emergency	4	5	7330		
Manage the provision of resources to meet CD emergency demands	5	5	7331		
Control the movement of people and vehicles in Civil Defence at a specified location	3/2*	2/4*	7332		
Manage recovery in a CD emergency at a local government level	6	5	7333		
Demonstrate knowledge of the role and powers of a Controller in a Civil Defence emergency	2	2	7335		
Act as a welfare centre staff member during an emergency	2	2	7336		
Conduct formal meetings	5	3/4*	9678		
Rescue casualties using rescue techniques	4	5	10618		

Graduation 2009: Version 0.1

Title	Level	Credit	Standard/s	Chosen	Achieved
Perform specialist rescues in confined spaces	4	5	14562		
Employ fall arrest systems on building and construction sites	3	4	15757		
Plan a confined space entry	4	5	17599		
Explain safe work practices for working at heights	3	3	17600		
Carry out a pre-drive vehicle check on a light motor vehicle, start it up, and shut it down	2	3	17676		
Demonstrate knowledge of hazards associated with confined space	3	4	18426		
Demonstrate knowledge of, and provide support at, urban search and rescue operations	3	3	18516		
Inspect and maintain industrial rope access equipment	3	3	19359		
Work safely with aircraft at emergency incidents	3	2	20388		
Rescue casualties at ground level using Civil Defence general rescue techniques	2	3	20473		
Demonstrate awareness of rope rescue operations and hazards	2	1/2*	20536		
Provide initial response at rope rescue incidents	4	5/6*	20537		
Perform descender based rope rescue	4	6	20538		
Perform specialist rope rescue	5/4*	15	20539		
Demonstrate knowledge of the establishment and maintenance of a CDEM communications system	3	3	20853		
Operate a Civil Defence Emergency Management communications system	3	3	20854		
Provide initial response at flood incidents	3	4	22297		
Protect personal safety and the safety of others at flood incidents	2	2	22298		
Conduct operational briefings	4	3	23690		
Emergency response driving	4	6	23691		
Emergency driving knowledge	2	2	23692		
Navigate in urban and rural areas	3	3	23693		
Storm Response	3	4	23694		
Domestic animal welfare	3	3	23695		
EOC Support	3	3	23696		
Exercise management	4	6	23697		
Recruit and manage volunteers	5	6	23701		
Manage spontaneous volunteers	4	5	23702		
Administer CDEM volunteers	2	2	23703		
Media Liaison (Basic)	4	4	TPP-OPS52		
Lead technical rescue situations	5	12	TPP-OPS53		
Supervise Response	4	8	TPP-OPS54		
Select and install contemporary temporary flood control devices	3	5	TPP-OPS57		
Operate Satellite Phone system	2	2	TPP-OPS60		
Develop and manage exercises for emergency management	5	10	TPP-OPS63		
Recognise and understand terrorist weapons of mass destruction	4	4	TPP-OPS64		
Operate water rescue breathing apparatus	4	4	TPP-OPS65		
Operate GPS for emergency situations	2	3	TPP-OPS66		

Title	Level	Credit	Standard/s	Chosen	Achieved
Technical Animal Rescue	3	10	TPP-TEC5		
Perform low angle rescue	4	12	TPP-TEC6		
Establish and operate highline rope rescue systems	5	15	TPP-TEC7		
Provide initial response at swiftwater rescue incidents	3	10	TPP-TEC9		
Provide technical response at swiftwater rescue incidents	5	15	TPP-TEC10		
Provide specialist response at swiftwater rescue incidents	5	8	TPP-TEC11		
Undertake disaster rescue	5	12	TPP-TEC12		
Demonstrate knowledge of the United Nations disaster response system	2	2	TPP-TEC13		

**Note: Highlighted units have changed in credit value. Check your record of learning to find which version of the standard you were awarded or call our staff to assist you.*

Total Credits _____

Total Credits at Level 2 or above _____ (Required for Level 2 Cert only)

Total Credits at Level 4 or above _____ (Required for Level 4 Cert only)

The standards that I have achieved meet the requirements of the Tai Poutini Polytechnic Certificate in Emergency Management, Level 2, Level 4 or both, as explained on page 2 of this application form.

Student's signature: _____ **Date:** _____

